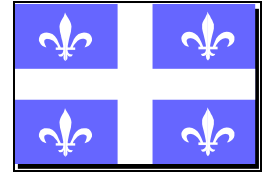


Bienvenue!

Language Enrichment - Français
Mrs. Cindy E. Lepore, Madame Lepore
Lee-Scott Academy



Introduction

Welcome to French language enrichment! I am looking forward to working with each of you during the upcoming school year. This class will provide you with many opportunities to communicate in the French language through authentic contexts and meaningful activities. We will be using the textbook *Bon Voyage* in conjunction with other interesting activities that have been created to guide you during your learning experience. Please use this document to prepare for the class and to understand what will be expected from you while you are learning.

My goals:

- (1) to provide continuation of French language study from grades K-6 into the high school years
- (2) to promote the importance of language learning as it relates to overall academic success
- (3) to help students attain an appropriate level of language proficiency as outlined by the ACTFL (American Council on the Teaching of Foreign Languages) guidelines. The guidelines are posted in the French classroom, room 210.

Materials

The following items should be brought to class every day and should assist in keeping you organized throughout the year. A notebook grade will be taken periodically. You will not be allowed to go to your locker during class to retrieve any of these items once the tardy bell rings.

- ⇒ 3 ring binder for French class only
- ⇒ Loose-leaf paper for taking notes
- ⇒ Dividers with the following headings:
 - Homework
 - Vocabulary
 - Handouts
 - Quizzes
 - Projects
- ⇒ A pen or pencil (black or blue ink only)
- ⇒ Markers, crayons or colored pencils (a choice of 8-10 colors)
- ⇒ Your textbook

Grading policy

Students will be graded using the Category Points System. Each grading category will be worth a certain percentage of your grade despite the amount of points associated with a particular assignment.

TESTS	50%
QUIZZES announced or unannounced	15%
DAILY / HOMEWORK	20%
PROJECTS / CULTURE	10%
CLASS PARTICIPATION	5%

TESTING

Students are assessed in the major areas of language proficiency: reading, listening, writing & speaking. Each test will contain equal representation from the previously mentioned areas. Vocabulary knowledge will also be tested.

Late assignments

Homework, projects, and all other assignments are due on the date given at the beginning of class. You should place your work in the assigned bin located near the classroom door before the bell rings. Late work will not be accepted. Students will not be able to return to their locker for any reason to retrieve forgotten or misplaced homework.

If the student wishes to bring the assignment in on the next class day, he/she will receive partial credit for the assignment with the maximum amount of points being worth 50% of the original point value. It is the responsibility of the student to hand their late work into the teacher as they will not be reminded to turn it in. All late or incomplete assignments will be kept on record by your teacher. If this becomes a consistent problem, the parent or coach will be contacted. Students will receive no credit for projects that are turned in late.

Absences and missed work

It is the student's responsibility to do the following upon returning from an absence:

- ⇒ Talk to Mrs. Lepore before or after class regarding missed assignments, tests and quizzes
- ⇒ All make-up work is due 1 week after the student has returned from the absence. Exceptions may be made based on the situation and length of absence.
- ⇒ Notes from class should be copied from another student; however, students should not use class time to go to the library to make these copies.
- ⇒ When making up a test or work that you need additional help in completing, please come before or after school during Mrs. Lepore's office hours. If it is impossible for you to complete your missed work during these times, see Mrs. Lepore to arrange a mutually convenient time to meet before or after school no later than one week after your return from the absence.

Classroom Rules

1. Arrive to class on time and be ready to work when the bell rings. One warning will be given if a student is tardy. After the warning, the student will receive detention. If the problem is consistent, a parent or coach will be contacted.
2. All homework should be placed in the appropriate bin before the bell rings. You should always write your name on your homework and make sure it is organized before placing it in the bin.
3. Bring all materials that you need to class. Please ask a friend if you need to borrow something for class. The teacher will not provide these materials.
4. Absolutely NO CELL PHONE USAGE in class. Please place your phones in the "cell phone basket" before class starts. You are responsible for remembering to do this; you are not to take other classmates' phones. If you are using the phone without permission during class time, it will be taken and turned into the secondary office. Your parent must collect the phone once it has been given to the office.
5. Assignments from other classes need to be completed at home, not in French class. Students should use free time in French class to study their vocabulary or to work ahead on homework assignments or projects. The teacher will grant open study hall on occasion.
6. Food is not permitted in the classroom (this includes candy). Students may bring drinks to class as long as they are in plastic bottles and can be closed with a lid or cap.
7. Do not rearrange desks in the classroom unless asked to do so. To prevent the desks from being damaged, do not sit on the back of the chair or on the top of the desk. In brief, respect the furniture.
8. During class time, students should remain seated at their desk unless they are permitted to move around the classroom to complete an in-class activity.
9. Respect your teacher when she is talking. The purpose of language is to communicate, and you may talk among your classmates during group activities. If you have a question or comment related to the classroom discussion, you should raise your hand. Comments that are unrelated to classroom activities will be viewed as a disruption of class time.
10. The purpose of our class is to learn how to communicate in the French language. The majority of tasks completed will require you to use an

appropriate level of French unless otherwise specified. Excessive use of English during classroom activities requiring the use of French may result in a lower class participation score.

11. Academic dishonesty (cheating) will not be tolerated. Academic dishonesty will result in a zero on the assignment, quiz or test. In addition, the student will receive a conduct check. Copying work for other classes in French class is forbidden as well; any work that has been copied in room 210 will be taken up immediately.
12. All students will be subject to the computer use policy as detailed in the school handbook.
13. No littering in the classroom.
14. Students should bring a positive attitude to class, be ready to participate, and have fun learning in class.

Any classroom disruption whether it is talking during discussion, throwing items, being tardy, disrespecting classroom furniture, or any of the previously mentioned behaviors will be handled in the following manner*:

- ⇒ 1st offense: verbal warning
- ⇒ 2nd offense: break detention
- ⇒ 3rd offense: after school detention + parent or coach contact
- ⇒ 4th offense: administration intervention / conduct check

*In extreme cases, the student will be sent directly to administration.

*All disciplinary actions are recorded and filed.

Testing Policies

Learning a foreign language requires that you must complete both objective (factual) tasks and subjective (opinionated) tasks. During the test, you may have some questions about some of the testing items. Questions will be answered when the student needs clarification concerning instructions, directions, or the goal of the task.

Questions will not be answered in the following situations:

- ⇒ The student asks a specific question about a grammar concept
- ⇒ The student needs help with a vocabulary word
- ⇒ The student asks a question that gives them an unfair advantage over any other student

It is always a good idea to read *all* directions when taking a test. If you seem to be "stuck" on a particular test item, continue and return to the item later. Completing other sections of the test may jog your memory or give you ideas. Or, you may need to re-think the idea you want to express using a form or vocabulary word that you already know about in the target language.

Tests will be returned to the student upon grading. At this time (or during office hours), students may ask any questions or ask for clarification. Students will not be permitted to keep their test papers and must return them after their review. The tests are kept on file in Room 210 after they are returned.

Teacher contact information

Cindy E. Lepore


Email: clepore@lee-scott.org

Website: <http://www.lee-scott.org/leaders/crutherford>

Phone: 334.821.2430

Class info: Daily activities and upcoming test dates are posted on the teacher's website (Class Log)

Office hours: Before school, after school and during break by appointment

 Your signatures below...

Please ask your parent or guardian to complete the remainder of this document. Keep this handout in your notebook. An additional copy will be provided for your parent or guardian to keep.

I have read and understand the class rules and policies.

Student's

Name: _____

Student's

Signature: _____

Date: _____

Do you have access to a computer and the internet at home? YES / NO

Guardian's

name: _____

Guardian's

signature: _____

Date: _____

Phone

Number(s): _____

Parent/Guardian Email (checked regularly)

Address: _____

Please bring...

You may bring 2 (two) of the following items listed to ensure that our class has the supplies we need to stay healthy and have fun:

- \$3.00
- a box of tissues (Kleenex)
- hand sanitizer
- any paper goods for foods (plates, cups, forks, napkins, paper towels)