

Dear Lee-Scott Academy Family,

The safety of your child and our faculty/staff is our primary concern. As we continue to receive information about the Coronavirus Disease (COVID-19) and its potential impact in the United States, we will be proactive in communication with you and how it could impact our school. We are collaborating with local and state agencies as well as receiving updates from NAIS, the ADPH, the WHO, and the CDC to stay current on information concerning our areas.

Below are several ways that Lee-Scott Academy is being proactive and responsive to the possibility of this virus affecting our area:

- Vigilant in cleaning procedures each day – The school maintenance staff will immediately implement additional cleaning steps to mitigate the transmission of the virus. The school will bring in a professional cleaning service during the week of Spring Break to clean common public areas (locker rooms, public restrooms, etc.)
- Identifying student and faculty illnesses through our nurse's office
- Educating our faculty and staff on the virus and most recent updates
- Stressing the importance of basic good hygiene practices such as thorough hand washing and sanitizing, and covering mouths when sneezing or coughing
- Encouraging students to wash their hands with soap and water
- Our food service provider, Lexington, is taking corporate precautions in their daily operations by reinforcing existing rules for food safety, personal hygiene, and infection control.

We encourage you to continue to educate yourselves on this disease and the impact it could have on the United States. Visit the Centers for Disease Control and Prevention's official site on COVID-19 for accurate and timely information as well as the World Health Organization (www.who.int). There is no vaccine yet to prevent COVID-19, so the CDC recommends everyday preventive actions to help the spread of respiratory diseases, including:

- Avoid close contact with people who are sick
- Avoid touching your eyes, nose, and mouth
- Stay home when you are sick
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash
- Clean and disinfect frequently using a household cleaner
- Wash hands often with soap and water for at least 20 seconds, particularly after going to the bathroom, before eating, or after blowing your nose, sneezing, or coughing. Use hand sanitizer if soap and water are not available.

We encourage you to use caution in your travel plans. More information can be found on travel impacts and precautionary measures to take on the CDC page

(<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>) and the Alabama Public Health website

(<http://alabamapublichealth.gov/infectiousdiseases/2019-coronavirus.html#travel>). Per Alabama Department of Public Health, students and staff who return from active community

transmission may have been exposed to COVID-19 and must self-monitor symptoms for 14 days after leaving the affected area. Students and staff must contact ADPH Infectious Diseases & Outbreaks Division at 1-800-338-8374 immediately upon return to Alabama. These students and staff must be excluded from school for the duration of this monitoring period. They are asked to remain home and to avoid group settings. After the 14-day self-monitoring period, ADPH provides notice to the individual indicating completion of the required monitoring period, upon request.

As we approach Spring Break, we ask that you remove all your child's personal belongings (nap mats, bookbags, jackets, practice clothes, uniforms, etc.) and wash/spray them with a disinfectant spray to kill off germs during the break from school.

If you have any questions, please feel free to reach out to me via phone or email.

Sincerely,
Dr. Stan Cox
Head of School