

SCHOOL CHAPLAIN

The School Chaplain strives to instill a Biblical World and Life view by modeling a gospel driven and Christ-centered life. The spiritual life of this person is one of integrity, consistent with faith in Jesus Christ and the mission, vision and values of Lee-Scott Academy.

Reports to: Head of School and Principals

MAIN DUTIES

1. Service and Values
 - a. Maintain a Christian presence and be responsible for providing worship opportunities through regular Chapel services at the school and special events
 - b. Design and coordinate a Chapel program that engages students, faculty, and staff
 - c. Engage students, faculty, and staff in the Chapel program through their participation as guest speakers, musicians, or other roles
 - d. Maintain an annual Chapel schedule, communicating upcoming events to students, faculty and staff in a timely manner
 - e. Coordinate with principals and counselors to ensure Chapel content is age-appropriate and meets the needs of students
 - f. Provide prayers at school ceremonies and other events as needed
 - g. Provide private worship by small groups of faculty, staff and/or students in line with the school's mission and vision
 - h. Maintain a high profile through the Lower and Upper Schools and be involved in co-curricular activities
 - i. Maintain contacts with community spiritual leaders to engage guest speakers to speak on topics relevant to the students' spiritual development
2. Pastoral Care
 - a. Participate in the provision of pastoral care for students, staff and parents
 - b. Visit students, faculty, staff and other LSA community members in local hospitals as appropriate
 - c. Minister to pastoral emergencies in the lives of individual students, in coordination with their parents/guardians as appropriate, and in the lives of faculty/staff, coordinating, as needed, with family clergy
 - d. Working, whenever possible, with the principals and school counselors, to provide pastoral counseling for individual students and faculty.
 - e. Provide leadership and appropriate pastoral response to school events, including crisis management situations and requests from the school nurse, school counselors and principals
3. Religious Education
 - a. Support staff and students in their planning, preparation and leading of Chapel services
 - b. Support the upper school Student Ministry Team
 - c. Assist with the provision of suitable resources for the Chapel services
 - d. Support and enhance the Bible and small group curriculum, where appropriate
4. Community Service
 - a. Actively promote and equip faculty, staff and students to be deployed in service through their local churches or local ministries.

5. Professionalism

- a. Advise the administrative team, where appropriate
- b. Attend staff meetings and any other meetings as appropriate
- c. Engage with continual professional development relevant to the role of School Chaplain
- d. Attend opportunities for enhancing own spiritual well-being
- e. Solicit regular feedback from faculty, staff, students, parents, and administration regarding the quality, content, and efficacy of the spiritual life program
- f. Complete other tasks as assigned by the Head of School and principals

EDUCATION, SKILLS, KNOWLEDGE AND EXPERIENCE

- A genuine love of young people and the ability to relate to children and teenagers
- Ability to utilize the multimedia and learning technologies of the school as a key medium of Chapel services
- A college degree in Theological Studies
- Ability to conduct contemporary Christian worship services
- Experience of providing Christian ministry to young people

GENERAL CONDITIONS

- The individual who serves as the School Chaplain is an employee of Lee-Scott Academy working under the direction of the school's administration
- Complete a background check prior to starting